

MINUTES: of the meeting of the Tandridge Local Committee held at 10.15 am on Friday 4th March 2011 at the Tandridge District Council Offices, Oxted.

County Council Members

- * Mr N W Skellett - Chairman
- * Mrs Sally Ann B Marks - Vice-chairman
- * Mr Tony Elias
- * Mr David Hodge
- * Mr John Orrick
- * Mr Michael Sydney

District Council Members

- * Cllr Jill Caudle
- * Cllr Nick Childs
- * Cllr Michael Cooper
- * Cllr Martin Fisher
- * Cllr Ken Harwood
- * Cllr Marian Myland

* = Present

01/11 **APOLOGIES FOR ABSENCE** [Item 1]

There were none.

02/11 **MINUTES OF THE MEETING HELD ON 14 DECEMBER 2010** [Item 2]

Agreed as a true record.

03/11 **DECLARATIONS OF INTEREST** [Item 3]

District Councillor Jill Caudle declared an interest in Members' Allocations [Item 8 para 2.11] in her capacity as Treasurer of the Caterham Festival Committee. Mrs Sally Marks and Mr John Orrick also declared an interest in their capacity as members of the Caterham Festival Committee. These were all considered to be non-prejudicial.

04/11 **PETITIONS** [Item 4]

There were none.

05/11 **PUBLIC QUESTIONS AND COMMENTS** [Item 5]

There were two informal questions from members of the public on the subject of Lingfield Library addressed later in the agenda [Item and one comment from a Hurst Green resident who wished to thank Highways for repairs to the highway outside a residential home in Wolfs Row.

06/11 **MEMBERS' QUESTIONS** [Item 14]

There were none.

07/11 **CHAIRMAN'S VERBAL UPDATE** [Item 7]

The Chairman introduced the Neighbourhood Police Inspector, Elaine Burtenshaw, who was due to retire on 31st March 2011 after three years in Tandridge. Inspector Burtenshaw apologised for not being able to personally introduce her successor, Inspector Angie Austin, who was currently working nights, but took the opportunity to update the Committee on the excellent progress made in the district over the past year, continuing a year on year decrease in overall crime. She confirmed that Lingfield Police officers had taken up their new post in the Community Centre and that the Oxted station had now been sold and officers were operating out of a new post in the District Council offices. With only three weeks of the current reporting year to go, the statistics showed an overall decrease in crime of 2.3%. The main area of concern had been theft from vehicles but she went on to point out that a prolific offender had recently been arrested. The Chairman and Vice-chairman both thanked Inspector Burtenshaw for her invaluable work during her tenure in Tandridge, particularly in partnership with the Youth Development Service, the District Council's Community Safety Officer and other agencies in effectively tackling anti-social behaviour. They also congratulated her on retaining a high profile in the area for very positive reasons. There followed the presentation of a gift and card signed by all members of the Committee.

08/11 **COUNTY COUNCILLORS' ALLOCATIONS FOR 2010/11** [Item 8]

This report set out the funding available to County Councillors from the delegated budget for 2010/11 and asked them to consider requests for received bids. Each County Councillor had £8,250 revenue and the Committee as a whole had a further £30,000 capital to spend on local projects meeting the agreed criteria. The constitution further allowed Members to delegate authority to the Area Director to agree applications up to £1,000.

After discussing the bids in the report, Committee agreed to award £5,000 to taxi vouchers and £2155 to the Caterham Festival, thus using up their entire allocation for the year. Any bids received after the closing date would be carried forward to the next financial year. Mrs Marks took the opportunity to draw attention to the wide range of projects that the Local Committee and had been able to fund and expressed the view that Members allocations were not only of benefit to the community but valued by Members who used the funds to make a difference.

RESOLVED that The Local Committee (Tandridge):

- (i) **CONSIDERED** new requests for funding from the Members' Allocations budget as set out in Annex A, and **APPROVED** the following:

South Godstone Sports & Community Association	£ 950.00
Chelsham & Farleigh Parish Council	£2,000.00
Caterham de Fest Event	£2,500.00
East Surrey Carers Support Association	£1,500.00
Outwood Youth Club Transport Scheme	£2,000.00
Dormansland Carnival Assn	£ 950.00
Disability Challengers	£3,500.00
East Surrey Rural Transport Partnership	£ 560.00
Taxi Voucher Scheme	£5,000.00
Caterham Festival	£2,155.00

- (ii) **NOTED** the following payments made under delegated authority since the last formal meeting on 14th December 2010:

Tatsfield in Bloom Association	£ 500.00
South Godstone Sports & Community Association	£ 350 .00
Tandridge Parish Councils	£3,600.00

Reasons for Decisions

All projects under consideration have been sponsored by, and have the support of, the appropriate Local Member. Members are requested to consider them as a group and to decide whether or not to approve them. Applications for funding where the sum is less than £1,000 and the timing is crucial may, with the approval of the Members, be processed outside of the formal meeting but must be recorded in public at the next formal meeting.

[NOTE: While the grand total for Tandridge Parish Councils for grit bins exceeds the £1000 limit for decisions taken under delegated authority, each division is within the limit and this is in line with the County's approach to severe weather provision.]

09/11 **YOUTH DEVELOPMENT SERVICE LOCAL DELIVERY PLAN 2011/12** [Item 9]

This report, which set out the context in which the Delivery Plan has been developed with full details of the plan included as Annex 1, required the Local Committee to comment on and approve the 2011/12 Youth Development Service Delivery Plan for Tandridge.

Against a background of transitional change planned for the service over the coming months, the attending officers described the interim arrangements for 2011/12 but could give no guarantees that all of the targets would be met as they were subject to change. However, they gave an assurance that staff would continue to offer exceptional value for money in the respect of their targeted work with young people in the district.

Mrs Marks commended the excellent results of the youth service's work in Tandridge which had kept crime in Tandridge to a minimum with, uniquely in Surrey, no ASBOs currently in place and expressed concern that the work with vulnerable young people, in partnership with the Police and other local agencies, might be lost as a result of the planned budget reductions and that the immediate savings made by the service could result in costs being incurred elsewhere in the system going forward.

In response to a question from District Councillor Marian Myland, the Youth Development Officer listed the work that was going on south of the M25/A25 in Outwood, Lingfield, Smallfield, S Godstone and Bletchingley along with improvements at Harry's Youth Centre and Oxted School which largely serves the south of the district.

The chairman expressed a hope that partner agencies would continue to prioritise work with vulnerable young people.

Bearing in mind that there were still uncertainties around the future of the youth service, the chairman put the recommendation to the vote.

RESOLVED that the Local Committee (Tandridge) AGREED to approve the 2011/12 Youth Development Service Delivery Plan for Tandridge as detailed in Annex 1 of the report.

Reasons for decision

The targets set out in the delivery plan and the resulting outcomes will benefit those young people in the borough in most need.

10/11 **SURREY FIRE & RESCUE SERVICE** [Item 10]

Surrey Fire and Rescue Authority is required by statute to produce an Integrated Risk Management Plan (known as the Public Safety Plan) following public consultation. The draft plan for 2011-2020 was presented for consultation.

The draft Public Safety Plan for 2011-2020 describes Surrey Fire and Rescue Authority's proposals for the future development of fire and rescue for Surrey. The plan presents 13 proposals, supported by analysis and commentary. The proposals are designed to deliver an overall improvement to the fire and rescue service for Surrey. The impact analysis for Tandridge District was presented as Annex 1.

Following the consultation period the plan, subject to any revisions, will be presented to the Fire Authority (the Cabinet of Surrey County Council) for final approval.

RESOLVED that the Local Committee (Tandridge) AGREED to consider the Surrey Fire and Rescue Authority draft Public Safety Plan and provide comment by the 11th March 2011.

Reason for decisions

To ensure that the consultation process has provided an opportunity for the public to hear from officers and the member(s) responsible for the plan within a public forum and to ensure that this opportunity has been provided in each borough and district.

NOTE: Committee approved the plan subject to the portfolio holder providing details of alternative proposals from local crews.

11/11 **LIBRARY PUBLIC VALUE REVIEW** [Item 11]

Surrey County Council's Cabinet met on 1 February 2011 and agreed a number of recommendations arising from the Library Public Value Review. The most significant was to consult with Parish Councils, community organisations and groups on the introduction of Community Partnered Libraries in Surrey. Cabinet looked to local committees to lead in driving the community partnering approach at named libraries and to identify community groups willing and able to take responsibility for the local management and running of community partnered libraries.

These were: Bagshot, Bramley, Byfleet, Ewell Court, Lingfield, Molesey, New Haw, Stoneleigh, Tattenhams, Virginia Water and Warlingham, two of these, Lingfield and Warlingham, located in Tandridge. Progress on consultation was due to be reported back to Cabinet in June and the Council intended that discussions with interested parties be underway by September 2011.

Cabinet also agreed that the mobile library service should be removed but that existing users should be contacted and asked how they would like to access the library service in the future. Alternative means included Community transport, volunteer drivers as well as e-readers. The review recommended increasing the virtual offer by offering more and more services and content online plus personalisation and social interaction for a community of virtual users.

Subject to the Library Public Value Review Paper approval by Cabinet on 1 March, which the attending officer duly confirmed, it was

RESOLVED that the Committee AGREE:

- (i) that Tandridge Local Committee identify and assist the Library Service in consulting with and engaging with local community groups and organisations on the viability of establishing community partnerships at Lingfield and Warlingham libraries.
- (ii) that the Local Committee note that the service will maintain published opening hours and avoid closures by recruiting up to the level of the budget allocated

Reason for decision

To move the Public Value Review of Surrey Library Service into the consultation and implementation phase.

[NOTE: Committee adjourned for refreshments at 11.55 am and reconvened at 12.10 pm]

12/11 **PETITIONS** [Item 9]

There were none.

13/11 **PUBLIC QUESTIONS AND COMMENTS** [Item 10]

There were two formal questions from Mr Ron Bristow and Mr Peter Chiles, both local residents, which received written responses, appended as Annex A.

There were also informal questions on parking charges.

14/11 **MEMBERS' QUESTIONS** [Item 14]

District Councillor Martin Fisher had asked if he could table an original motion on the subject of parking charges. [NOTE: An original motion refers to any matter within the remit of the County Council not contained within the agenda.] On the basis that original motions can only be tabled at Council meetings [Constitution of the Council Part 4 – Standing Orders para 11.1]. the request was denied. However, in the public interest, the Chairman invited District Councillor Fisher to address his concerns in a Members' question, which he is entitled to do. After some unresolved discussion, the chairman put the question to Committee as to whether he should write to the Leader of the County Council on behalf of the Local Committee communicating the strength of local feeling in opposition to the proposed introduction of parking charges. This was duly agreed.

15/11 **HIGHWAYS UPDATE** [Item 15]

This report set out to record the good progress made with the delivery of highways schemes and revenue funded works in this financial year. This report offered proposals for 2011/12 highways schemes, should funding become available, and the use of 2011/12 revenue funding, and also sought approval of the amended list of schemes for Local Structural Repair (LSR) funded from the additional £92,000 capital budget for highways in Tandridge in 2010/2011.

RESOLVED that the Local Committee (Tandridge) **AGREED** to:

- (i) Note progress of delivery of highways schemes;
- (ii) Note the position of its highways schemes and revenue maintenance budgets;
- (iii) Authorise the Area Team Manager to reallocate any residual 2010/11 revenue maintenance funds as necessary within the approved categories to prevent any potential underspend;
- (iv) Authorise delegation of authority to the Area Team Manager, in consultation with the Local Committee Chairman, Vice-chairman and relevant local Member, to determine which schemes to progress in the 2011/12 financial year from the schemes listed in Annex 1, including the identification of Local Structural Repair schemes to be carried out under this heading;
- (v) Authorise the Area Team Manager, in consultation with the Local Committee Chairman and Vice-chairman, to vire the Integrated Transport Scheme capital budget between the schemes listed in Annex 1 if required;
- (vi) Authorise the Area Team Manager, in consultation with the Local Committee

- Chairman, Vice-chairman and relevant local Member, to use any allocated revenue maintenance budget for 2011/12 as detailed in section 3.3 of this report;
- (vii) Authorise the Area Maintenance Engineer, in consultation with the Local Committee Chairman and Vice-chairman, to vire the revenue maintenance budget between the headings detailed in Table 3 of this report if required; and
 - (viii) Note commencement of the new highways contract on 28 April 2011 and the potential for variation of indicative scheme costs resulting from this.

Reason for decision

The reason for recommending delegation of power for the selection and funding of ITS schemes is to ensure that schemes can be effectively delivered and good progress can be made in advance of the next Committee cycle.

16/11 **CHURCH HILL/HARESTONE VALLEY ROAD/STATION AVENUE - PROPOSED MINI-ROUNDAABOUT** [Item 16]

This report sought Committee approval for the provision of a mini-roundabout at the junction of Harestone Valley Road, Station Avenue and Church Hill, Caterham on the basis that the introduction of a mini-roundabout would improve traffic flow in the area. The scheme would be funded from Caterham Community Partnership and would be the second phase of works for A Better Caterham, a local initiative arising from the findings of a Health Check carried out in Caterham.

RESOLVED that the Local Committee (Tandridge) AGREE that:

- (i) subject to consultation and detailed design, a mini-roundabout at the junction of Harestone Valley Road, Station Avenue and Church Hill, Caterham, as shown in Annex A, be approved for construction, and
- (ii) authority be delegated to the Area Team Manager, in consultation with the Chairman, Vice-chairman and relevant local Member, to resolve any representation received as a result of the consultation.

Reason for decision

The mini-roundabout forms part of the Caterham Community Partnerships Shabby to Smart programme of works and has received financial support from SEEDA.

The provision of a mini-roundabout had been identified as providing solutions to local traffic issues, reducing U-turn movements and congestion in The Square and assisting pedestrian movement.

The roundabout works would address current issues with the surfacing at Harestone Valley Road, which were not currently funded.

17/11 **CAPITAL AND MAINTENANCE PROJECTS PROGRESS REPORT** [Item 17]

This report updated the Local Committee on the progress of the 2010/2011 Capital programmes.

The Leader of Surrey County Council on 20 July 2010 announced £1m extra funding for the County's roads. He stated that each of the 11 Local Committees would be asked how and where the money would be spent. The budget available to the Tandridge Local Committee was £92,000.

At the 24 September 2010 meeting of the Formal Local Committee for Tandridge a delivery programme of work for the 2010/11 financial year funded from the £92,000 was agreed. The report set out progress achieved to date as well as progress on the Capital Maintenance delivery programme for Major Maintenance, Surface Treatment, Footways, Local Structural Repairs, Drainage and Anti Skid & Surface Treatment Pre-Patching.

The Local Committee (Tandridge) NOTED the report for information.

[Meeting Ended: 1.20pm]

Chairman